

CONSTRUCTION DEVELOPMENT BOARD
APPEAL FORM (CTR07)

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| Appeal # _____ |
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Instructions:

- a) Please use this form to request an appeal regarding the CDB's Contractor Registration System. The form, and processing fee of Nu. 1000.00, must be submitted to the CDB before an appeal will be reviewed.
- b) All appeals will be forwarded to the CDB Board Members for consideration and decision. The appeal will be presented during the next scheduled meeting. However, the CDB does not guarantee that a decision will be finalised at that time.
- c) Decisions will be made as per the guidelines set forth in the CDB Manual.
- d) **Please attach a concise and detailed proposal explaining your case and reasons for the appeal. The Board's decision will be largely based on your proposal.**

1. Name of Applicant/Firm: _____

2. Telephone number/Contact: _____

3. Current Registration (if any): _____

4. Cat./Class. applied for: _____

5. What is the basis of the appeal: _____

6. What is your desired outcome: _____

For official use only

Appeal received on: _____

Appeal reviewed by: _____

To be presented in meeting on: _____

Remarks:

Approved for submission to
Board

Name:

Date:

| | |
|---------------------------|--------------|
| Appeal presented on: | _____ |
| Board Decision on: | _____ |
| Number of votes in favor: | _____ |
| Number of votes against: | _____ |
| Number of votes abstain: | _____ |
| Appeal (circle one): | APPROVED |
| | NOT APPROVED |
| | OTHER |
| Remarks: | _____ |

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BOARD MEMBER BALLOT

1. Board Member: _____

2. I have read the attached appeal, and vote as follows:

- Approve the appeal
- Reject the appeal
- Abstain, for the following reason:

3. Remarks (if any):

Board Member

Name:

Date: